# Biweekly Progress Report

**PROJECT NAME:** <P01: Petswala>

Report Date: <dd/mm/yyyy>

# Tasks completed

# <List down the items completed in the past two weeks>

| **Sr#1** | **Task** |
| --- | --- |
|  | Started Prototype development. |
|  | Made home screen for prototype |
|  |  |
|  |  |

# Tasks in progress and to be done

# <List down the items currently in progress and the items that will be completed in the next two weeks>

| **Sr#1** | **Task** |
| --- | --- |
|  | Development of prototype (marketplace) |
|  |  |
|  |  |
|  |  |

# Outstanding Issues

# <List down any outstanding issues that needs to be addressed>

| **Sr#1** | **Issue** |
| --- | --- |
|  | Extension for development of prototype. |
|  | Midterm week |
|  |  |
|  |  |

# Decision List

# <Sometimes the team may take decisions that requires changes in the development strategy. For instance, there may be changes in requirements, development tools may need to be switched etc. Similar decisions should be listed here. All decisions require approval from the instructors>

| **Date** | **Decision** |
| --- | --- |
|  |  |
|  |  |
|  |  |